

# Customer Guide

## Shipping used vehicles, motorhomes and yachts

These guidelines are to ensure you follow the stipulated requirements before shipping used units such as vehicles, yachts, and motorhomes. Please read this document thoroughly, and if you have any questions, please contact your local Wallenius Wilhelmsen representative.

## 1. How to ship used vehicles, motorhomes, and yachts

**The Cargo Owner is responsible for ensuring, that the used unit is safe for shipment prior to delivery at the loading port. Please make sure you comply with the following:**

- a. No private personal property, 'Personal Effects', (fully defined in section 5) are allowed inside the unit, be it driving / seating areas, trunks or storage spaces. Some exceptions apply to personal effects within motorhomes and yachts  
**Please see section 7,8 and 9 of this document for more information**
- b. Cargo is to be delivered with only ¼ of a tank of fuel. The fuel tank of a self-propelled vehicle powered by liquid fuel or LPG may not be more than ¼ full. Electric vehicles should be charged below 70%
- c. Cargo should be clean and meet the intended destinations' clean cargo requirements. For details, see our **Clean Cargo Guidelines:**  
<https://www.walleniuswilhelmsen.com/storage/downloads/clean-cargo-guide.pdf>
- d. The used unit's alarm system must be disconnected
- e. Vehicles and motorhomes that require electrical supply during the sea voyage are not accepted
- f. Used vehicles stowed inside Cargo Transport Units (Containers, Trailers, Trucks) are not accepted
  - i. Exception may be given if the Cargo Transport Unit have enough openings for proper ventilation of the inside atmosphere and safe lashing arrangement can be performed. If uncertain, contact your local Wallenius Wilhelmsen representative
- g. For used units that are classified as Alternative Fuel Vehicles (AFV), see section 2 of this document for instructions

## 2. How to ship Alternative Fuel Vehicles (AFVs)

**In addition to the requirements in section 1, additional guidelines apply to used AFVs. The following must be provided and agreed to by the Shipping Operator, before the acceptance of shipment:**

- a. Used electric buses and vehicles need a certification that they have not been in any form of incident (crash) and may only be transported provided that the battery shows no sign of leakage and is protected from short-circuiting
- b. The Shipping Operator will not allow any form of charging onboard the vessel

- c. The following information is to be provided to the Operator(s) for assessment:
  - i. If units are equipped with a main battery switch off system and instructions on where it is located on the unit and how to use it
  - ii. If units are fully electric or hybrid
  - iii. What the ground clearance is and where the high-voltage battery is located
  - iv. The type of towage arrangement on the unit in the event of dead batteries at arrival in discharge Port

## 3. Important to note

- a. Batteries will be disconnected if vehicles show any signs of non-factory electrical/cabling installations
- b. Vehicles with oil leakages will be refused loading until repairs have been completed
- c. Vehicles with a missing fuel tank cap will be refused loading until the opening has been properly covered
- d. Vehicles and trailers loaded with allowed loose parts shall be refused loading until the loose parts have been properly secured
- e. Vehicles without brakes shall be clearly marked in the windshield display and only loaded if safe handling method is secured (towbar to be used or loaded on a cargo carrier)
- f. Punctured and flat tires must be repaired before loading

If the above guidance is not followed and subsequent expenses are incurred, this shall be at shippers'/owner's cost

## 4. Allowed items in used units during ocean transportation

**During ocean transportation, only standard equipment belonging to the unit is allowed inside the used unit. The following is classified as Standard equipment:**

- a. Vehicle/boat toolkit
- b. Spare tire
- c. Mounted fire extinguisher
- d. Items that can be defined as the standard equipment of a vehicle/boat when delivered from the manufacturer to the dealer are allowed
- e. Standard equipment such as stereo, speakers, and video equipment in set units must be permanently installed
- f. Standard equipment stored in the trunk and lockers must be safely secured

## 5. Items not allowed in used units during ocean transportation

Personal effects  
such as clothing



Suitcases,  
crates, and boxes



Medical supplies  
or equipment



Flammable or  
hazardous substances,  
pyrotechnics flares  
(like hand flares), oils,  
paints, solvents



Pressurized  
cans or containers  
of any kind



Firearms or ammunition  
of any kind (even  
deactivated weapons  
or spent shells)



Perishable goods  
or foodstuffs, plants,  
or vegetation



Motorcycles  
/scooters etc



## 6. How to ship Motorhomes

**Motorhomes are classed as units that have purpose-built sleeping and or kitchen areas.**

- a. The inside of the unit being shipped must appear empty. All allowed items (listed in section 7), must be secured, cleaned, and packed in their respective designated areas. Items must be available for random inspections. If any areas have been locked, keys must be delivered with the starting key to the unit
- b. Shipper must supply a full list of items being shipped
- c. All items are to be clean and free of mud or debris. This includes and not limited to clothing, shoes, bed linen, and any sports and recreational equipment. All units/articles must adhere to our **Clean Cargo Guidelines:** <https://www.walleniuswilhelmsen.com/storage/downloads/clean-cargo-guide.pdf>
- d. Gas cylinders are not preferred and only allowed if they are securely fixed and accompanied with a valid, up-to-date gas-free certificate, which must be attached to the cylinder
- e. Units are to be kept locked while on the terminal
- f. Units to be surveyed at Port of Load and/or Port of Discharge at shipper's/owner's cost. As per Bill of Lading instructions, the Shipping Operator will not be liable for any items inside a used unit
- g. The shipped content of a used motorhome must only be what is expected for use as a motorhome, i.e., not to be used for exporting goods for re-sale etc



## 7. What can stay and needs to be secured inside the Motorhome

**All allowed items listed below must be secured, cleaned, and packed in their respective designated areas. Items must be available for random inspections. If any areas have been locked, keys must be delivered together with the starting key to the unit.**

### Kitchen equipment

- Dishes (like plates, glasses, cups)
- Cutlery
- Pots, pans, strainer
- Can opener, spatula, etc
- Tupperware containers, freezer bags
- Cooker
- Kitchen roll, trash bags
- Dishpan, sponge, dish brush
- Gas cylinders (securely fixed) only with accompanying recent gas free certificate

### Bathroom equipment

- Towels
- Hairdryer, shaver, etc
- Toothpaste, shampoo
- Hygiene products (diapers, tampons)
- Toilet paper, wet wipes
- Installed kitchen appliances (like oven, microwave, dishwasher, washing machine)

### Bedroom equipment

- Beddings & sheets
- Pillows
- Mosquito net

### Personal belongings

- Clothes & shoes
- Books, pens
- Card- & board games, toys
- Child seat and bicycle if it is firmly fixed
- Musical instruments (like a guitar)

### Sports Equipment

- Scuba diving equipment (NOT to include air bottle)
- Skis, snowboards, water skis, etc

### Camping equipment

- Camping chairs, table
- Picnic blanket
- Grill
- Flashlight, binoculars
- Road maps, atlas
- Water hose, empty water canister
- Axe for firewood
- Cable reel, extension cord
- Adapters, multiple sockets
- Portable toilet (clean & empty)
- Tent
- Sleeping bag

### Salvage & repair equipment

- Spare tires (max. 4), tire repair kit - No chemical repair kits allowed
- Spare parts (only for private use)
- Jacks
- Toolbox
- Shovel
- Duct tape
- Wheel chocks
- Salvage equipment (like ropes, chains, winches, belts, sand ladders)
- Ladder
- Compressor-only factory fitted.
- Fire extinguishers (securely fixed)
- Emergency generator (adhere to ¼ max fuel in the tank)

## 8. Items not allowed in a motorhome

Weapons,  
ammunition,  
and any other  
contrabands



Flammable  
and hazardous  
substances  
(like aerosol  
cans)



TVs, navigation  
devices, DVD's  
(except if installed  
securely)



Cleaning supplies



Drugs  
and medicine



Fuels  
and lubricants



Oil containers



Perishable goods,  
plants, any food,  
spices, etc



Electronic  
devices (printers,  
cameras,  
computers,  
iPad, etc)



Spare lithium  
batteries (as per  
the International  
Maritime Dangerous  
Goods Code)





## 9. How to ship used yachts and boats

The acceptance criteria is the same as for used motorhomes.  
The Shipping Operator will only accept loading boat cradles that are constructed and have sufficient strength for sea transportation.

## 10. Definitions

<b>Cargo</b>	Goods carried on a ship, aircraft, or motor vehicle
<b>Unit</b>	Cargo and its packing, when proven that it can be regarded as one rigid body
<b>Used Unit</b>	Not factory new vehicles, yachts, motorhomes
<b>Cargo Carrying Equipment</b>	Bolsters, roll trailers, flat tracks and containers
<b>Shipping Operator</b>	A Wallenius Wilhelmsen Ocean, EUKOR and ARC operation representative in Port of Load and/or the regional Quality department
<b>Wallenius Wilhelmsen</b>	This definition includes the companies Wallenius Wilhelmsen Ocean, EUKOR and ARC

